

**FACULTY SENATE**  
**February 4, 2009**  
**REID HALL 104**  
**4:10 PM – 5:00 PM**  
**MONTANA STATE UNIVERSITY-BOZEMAN, MONTANA**  
**Minutes**

**Members Present:** Amin, Becker, Cherry, Eitle, Fischer, Gerlach, Jacobsen, Lansverk, Lei, Livingston, Lynch, Maskiell, C. McClure, Mokwa, Neumeier, Osborne, Prawdzienski, Simpson, Sowell, Varricchio, Watson, Wisner, Wojtowicz, Yoo for Zhu

**Members Absent:** Bangert, Bennett, Fields, Fleck, Gee, Igo, Jacobs, Jackson, Larson, Political Science, Versaevel, D. Weaver , T. Weaver

**Others Present:** Joe Fedock, Jeff Adams, Glenn Puffer, Marilyn Lockhart, Kim Boehler, Eric Brown, S. Taylor

Chair Wes Lynch called the meeting to order at 4:10 PM. A quorum was present. The January 14, 2009 minutes were unanimously approved.

***Announcements – Wes Lynch***

- March 25, 2009 – FS member, Priscilla Wisner will present results of a survey she will be conducting on how FS may improve its effectiveness, communications between admin and faculty, etc. Please forward any suggestions/questions that should be placed on the survey to Priscilla Wisner [pwisner@montana.edu](mailto:pwisner@montana.edu)
- Admin Reviews of dept heads/chairs and VP's have been sent out.
- Please email comments about the Five Year Vision to Dr. Al-kaisy.
- HB 87 is still in committee.
- February 18, 2009 – The union forum will take place in SUB 235, 4:10 – 6:00 pm. Professional employee, Matt Rognlie will be the moderator.
- Dr. Cynthia McClure resigned from the FS Steering Committee. If any FS member is interested in this post, please contact Chair Lynch. Chair-elect Lansverk moved that Dr. McClure's work be recognized by FS → seconded → all in favor → unanimously approved.
- Chair-elect Lansverk reminded FS members that the *Montana Professor* would like faculty to submit a review on any recommended book(s) they have read for any classes that may be of interest to other faculty. Or, if faculty have authored books, please submit a synopsis so it may be considered for inclusion in the *Montana Professor*.

***New Academic Misconduct Appeals Process – Jeff Adams, Glenn Puffer***

- How students appeal the academic sanctions:
  - The new policy substantive change reflects the appeals mechanism for faculty-assigned penalties in the case of academic misconduct; it mirrors what it does for a grade dispute. Whatever decision a faculty member makes regarding student misconduct, the student then proceeds to the department head; if they are not satisfied with the outcome presented by the department head, they may go to the dean. If, however, the violation is more serious and the faculty member believes the student should be expelled, then the Dean of Students office will determine if a conduct board should be formed.
  - The other change made, was to make the notification an academic decision an academic matter. A form is filled out of an academic decision and a copy is distributed to a copy to the student, the Department Head, Vice Provost for Graduate Education (if a graduate student) and the Provost's Office. The instructor has the right to refuse to sign a drop form for the class in question. The Academic Misconduct Notification form shall be kept for five years from the date of receipt and only kept on a *spreadsheet* in the Dean of

Students office. After five years, if there is no other incident with the same student, it is erased. If, however, the student is a repeat offender, then a formal report is filed with the Dean of Students.

- Discussion:
  - Two forms from two different departments on the same student triggers conduct board adjudication. If the board finds the student in violation, they have the privilege of viewing the students' entire record.
  - Does the hearing process remain the same? *It does.*
  - How many complaints do you have a year? *The most we have ever had is 13 in a semester; last year we had six.*
  - On average, how many decisions are in favor of the students? *About 1/3 in favor of the student; 2/3 in favor of faculty.*
  - If a student requests a recommendation from a faculty member, the student may sign a release of their records. If there is legitimate educational reason, faculty may consult with other faculty about a student.
  - If a student wants to appeal, they previously went to a body consisting of representation from all employee strata. By only allowing students, now, to go to a dept head, it might set up a dynamic that may be questionable. *Because the process is not linear, there are many options to exercise before a final decision is made.*

***New Faculty Teaching Help Desk (NFTHD) – Dr. Marilyn Lockhart (Dept of Ed), Kim Boehler (Faculty Help Desk Coordinator)***

- NFTHD is a vehicle which utilizes current faculty as resources for other faculty wanting assistance in some aspect of teaching.
  - The NFTHD is sponsored by Teaching & Learning Committee, who offered professional workshops via instructional grants. The best way to instill change in learning is one-on-one consultation. Therefore, the NFTHD was formed.
- The goal is to expand professional development opportunities available to faculty by providing resource faculty who can help with learning new teaching skills and expanding existing ones. Faculty can consult one-on-one with a resource faculty member on a number of topics, including course design, teaching methods, service learning, online instruction, assessment, using technology in the classroom, and developing learning communities.
- It is outside the purview of P&T, is needs focused, it is owned by the faculty, confidential, individualized, and voluntary.
- The NFTHD is located in 315 Culbertson Hall, where Kim matches the requests from one faculty with other faculty. She can be contacted at 994-5572 or [kimberly.boehler@myportal.montana.edu](mailto:kimberly.boehler@myportal.montana.edu) The website is: [www.montana.edu/teachlearn](http://www.montana.edu/teachlearn)
- Adjuncts are welcomed to joint eh resource list.

The Faculty Senate meeting ended at 5:00 PM, as there was no further business.

*Signature*

Wes Lynch, Chair

*Signature*

Gale R. Gough, Secretary