

**MONTANA STATE UNIVERSITY
FACULTY COUNCIL MEETING MINUTES**

December 1, 2004

301 Reid Hall

Montana State University-Bozeman

4:10-5:00 PM

Members Present: Ashley, Bandyopadhyay, Becker, Cherry, Conant, Croy, Gipp, Idzerda, Jones, Kommers, Lynes-Hayes, Mathenia, Metz, Neeley, Peed, Pratt, Prawdzienski, Seymour, Taper, Taylor, Thompson, Zhu

Members Absent: Babcock, Bennett, Bradley, Erickson, Giroux, HHD, Hoffman, Jackson, Knight, Levy, M. McClure, C. McClure, McDermott, E. Schmidt, D. Weaver, D. J. Young

Others: Fedock, Dooley, Lansverk, Oudshoorn, Roloff, Schontzler

The meeting was called to order at 4:15 PM. Minutes from November 3 2004 Faculty Council were approved.

HP&E ELECTIONS – Chair Warren Jones

- Election of representatives were held for HP&E renovation Design and Finance Teams:
 - Finance Team – Christy Donaldson, Library
 - Design team – Paul trout, English Department.

PARKING COMMITTEE UPDATE – Walter Metz, Faculty Council Representative

- Two challenges for parking problems on campus:
 - Short term solution to parking with the advent of the new Biochem building.
 - Long term solution to parking on campus overall.
- Parking Committee is in the gathering-information phase. If Faculty Council members would like to provide input, please email Walter Metz at metz@montana.edu.

FACULTY AFFAIRS – Chair Marvin Lansverk

- Committee is in the process of cleaning up Section 300 in the Faculty Handbook - adjunct and support faculty.
 - Faculty Affairs will look at the definition of an adjunct and advancement of adjunct rank e.g., assistant adjunct professor.
- Committee would like to dovetail the Personnel Policy Manual with the Faculty Handbook.
- Plagiarism services should be researched for implementation on campus.

STRATEGIC PRIORITIES FOR MSU – Craig Roloff, VP for Admin & Finance; Jo Oudshoorn, Director of Division Planning & Coordination

- A matrix of the 3-5 year plan (hereinafter referred to as “The Plan”) reflecting Administration & Finance’s goal to assist MSU in achieving the Five Year Vision Statement was presented.
- The Plan’s matrix and its categories encompass the philosophies and tasks that will drive The Plan forward to meet its goals. Interpretation of the matrix’s categories are as follows:

- **Priorities**
 - A is highest priority
 - Comparative priorities between strategies have not been determined as yet.
- **MSU Link**
 - Indicates which MSU strategy the A&F strategy relates to.
 - Some A&F strategies relate to more than one MSU strategy.
- **A&F Strategy**
 - High level strategy stating how A&F will support MSU corporate objectives.
- **Performance Indicators**
 - Many of these A&F strategies are the development and implantation of lower level project or action plans, which at this level have no explicit performance indicators. Many performance measures are phrased as develop, implement report and monitor. Departmental business plan and the semi annual and annual report will contain more detail.
 - Some A&F strategies reflect specific performance indicators from the MSU vision statement.
- **Leadership Role**
 - Many of the A&F strategies affect more than one department or group. To ensure performance responsibility needs to be allocated to a leader. The leadership role has been allocated to the most obvious Director or department. These leaders will invite active participation and contribution from other core participants. In addition, there are other people, groups and department who need to know what is being developed that will affect their areas of responsibility – these people still need to be involved in a communication strategy, but may not necessarily be active participants on an ongoing basis, only when the need arises.
- **Involved Parties**
 - Individuals, groups and departments that need to be involved in an active, or “needs to know” capacity. Yet to be finalized.
- To support MSU Bozeman in accomplishing its mission, the Division of Administration and Finance is committed to:
 - Client service,
 - Wise stewardship of resources through:
 - Meaningful assessment and
 - Public accountability.
- Detailed information about this matrix and how it is structured to accomplish the Five Year Vision may be found at the website
<http://www.montana.edu/wwwadmin/Docs/A&F%20Strat%20Plan%20Draft.doc>

CHAIR’S REPORT – Chair Warren Jones

- **November BOR Issues**
 - Academic & Student Affairs
 - New program proposals need to fit into the larger program plan. Regents would like programs proposed “in context” and not “out of the blue.”
 - Transfer issues – GPA under discussion and further analysis.
 - MSU-Bozeman is the only campus that did analysis/data collection and reported unfavorable findings of students’ transferring GPA’s.

- Perception that inter-unit transfer is biased, poorly accomplished, and does not reflect the “system” perspective.
- Legislative Audit Committee confidential report recommends making the process seamless.
- Faculty and administration will need to put processes in place to deal with some of the inefficiencies.
- Audit committee report may force BOR to enact a common core for all campuses – identical course contents, numbering system, etc.
- Workforce & Compensation Committee
 - Chair Jones and Provost Dooley presented to the November BOR the multi-year adjunct contract proposal.
 - Regents asked for more specific criteria for awarding these contracts.
 - Homework for Faculty Council members – If your department uses adjuncts over the long term, what are their job descriptions or other characteristics that make that a multi-year candidate?
- Budgeting
 - BOR most likely to re-do allocation model to remove MSU/UM from responsibility of redistribution done in the past (we made up shortfalls in smaller campus budgets). BOR will accomplish this by redistributing net gains larger campuses make from out-of-state tuition. We will get to keep most, but not all of the money.
 - Governor’s budget includes \$2M for shared leadership initiatives and agencies, along with money for deferred maintenance and other high cost items (e.g., power). The governor’s plan is a 3%/3% increase for the biennium, of which we actually get less than half. The rest is made up from tuition, increases, etc.
- Meeting with Students
 - Most were asking, “What is the transferability problem?”
 - Had some good ideas on how to address.
 - Important for MSU to publicize the transferability website for transfer equivalency evaluation that many are not aware of.
 - Need to educate all advisors on all campuses about the transfer process.
- CEPAC
 - Consistently has many supporters attending the BOR meetings.
 - Good model for faculty to follow.

P&T REVIEW COMMITTEE – Chair Elect Taylor

- Volunteers are still needed for the P&T Committee. Faculty Council members are asked to recruit members from their departments who have done college or university promotion and tenure. Interested faculty should contact Warren Jones (warren_j@erc.montana.edu) or Dave Dooley (dmdooley@montana.edu).

Motion was made to adjourn, as there was no further business. The meeting adjourned at 5:15 PM.

Signature

Warren L. Jones, Chair

Signature

Gale R. Gough, Secretary