

# 2024 Family Fun Night

## Building Cleanup

Cleanup jobs begin at 8 pm until all is completed.

**Curtains** – Get the curtain cart from the backroom at the end of the event. Stand at the cart to be sure people hang the curtains on the top of the cart, so they lay flat. Short curtains and long curtains go on different carts.

**Poles** – along with the curtain people get out the curtain cart from the backroom at the end of the event. Stand at the cart to be sure people put the poles into the correct section of the cart. The poles with the hooks go together and the poles with the threads on one end go together. Short poles and long poles go on different carts.

**Bases for the poles** – Get the pallet out at the end of the event. Stay with the pallet so people stack the bases together correctly on the pallet.

**Tables** – Get the flat table carts out at the end of the event. Stay with the cart as tables are loaded and move around to the other table carts giving direction to people as they stack the tables. Tables go face down. 20 per cart.

**Chairs** – Direct people to stack the chairs 15 high in the designated area. The clear plastic tabs on the side of the chair should be facing out when stacked.

**Garbage** – Direct and help people to empty the garbage cans into the dumpster out the back of the building. Replace the liners and continue to empty until the clean-up is complete. Put all garbage cans in one location.

**Sweeping** – At clean up time get the brooms and dustpans out of the storage room beside the concession stand so clubs can use them. Put the brooms away after everyone is done.

**Load Pickup** – Help load the supplies into the trucks that need to be returned to the Courthouse at the end of the event. Supply a truck if one is available. Go with the group to unload the supplies at the Courthouse.