



Enrollment for the 2024-2025 4-H year will open through the ZSuite platform on October 1st. Enrollment can be done from a computer or mobile device. If you are unable to complete your enrollment online contact the Extension Office at 406-256-2828 for assistance.

Paying Enrollments Fees

Yellowstone County 4-H members/leaders may have the option of paying enrollment dues using a debit/credit card with an additional processing fee of \$1 per enrollment. Some clubs require dues to be paid by cash/check directly to the organizational leader. Members/leaders of those clubs should choose the "Submit & Pay Later in Person" option. If you are unsure of your club's policy on payment of dues, please check with your organizational leader before enrolling.

For New 4-H Families

1. Using your computer, smart phone or other device go to 4h.zsuite.org.
2. Click Sign Up. Complete all fields. Click "LET'S GO."
3. Arrive at your HOUSEHOLD DASHBOARD and begin adding family members using the green +Household member button. After adding members click on the name of the family member you want to enroll, click on the blue "start enrollment" button and follow the steps. ****Do NOT enroll the parent (primary) profile unless they will be enrolling as a volunteer leader.**
4. Complete the personal information, waivers, club, and projects and hit "Add to Cart." This will take you to the payment screen where you can choose to pay now (see #6) or add additional enrollments (continue to #5).
5. To add enrollments, click "+ Add Enrollment" and you will be returned to the household dashboard to begin enrollment of another member or volunteer. You can return to the cart after all enrollments are complete by clicking the blue "\$ Pay for Enrollments" button on the dashboard below the list of household members.
6. Here you will have two options. You may choose to pay using a credit card or "Submit and Pay Later in Person" to pay by cash/check to your club organizational leader.

For Re-Enrolling Families

1. Using your computer, smart phone or other device go to 4h.zsuite.org.
2. Use the same email, password, and PIN that you used the previous year. If you are not sure what email you used call the Extension Office and we can help you. If you do not know your password, click on "Forgot password."
3. Once you have signed in, choose the "Primary" profile, and enter your 4-digit pin. You will be directed to your HOUSEHOLD DASHBOARD. **Be sure to update your HOUSEHOLD PROFILE if you have had a change of address, phone, or email in the past year.** Click on the down pointing arrow to the far right of the name of the family member you want to re-enroll. Click on the blue "start enrollment" button and follow the steps. ****Do NOT enroll the parent (primary) profile unless they will be enrolling as a volunteer or leader.**
4. Complete/Update the personal information, waivers, club, and projects and hit "Add to Cart." This will take you to the payment screen where you can choose to pay now (see #6) or add additional enrollments.
5. To add enrollments, click "+ Add Enrollment" and you will be returned to the household dashboard to begin enrollment of another member or volunteer. You can return to the cart after all enrollments have been completed by clicking the blue "\$ Pay for Enrollments" button on the dashboard below the list of household members.
6. Here you will be given two options. You may choose to pay using a credit card or "Submit and Pay Later in Person" to pay by cash/check to your club organizational leader.

TIPS *Always click on the pink "next" or "submit" button at the bottom of each screen after entering or updating any information.

**If you have questions or need help, try using the ZSuite Live Chat Support found at the lower right corner of your browser.