

Example



## Investigation Phase

1) What are the needs that were identified during the investigation/mapping phase?

- a) Something for kids to do after school
- b) \_\_\_\_\_
- c) \_\_\_\_\_

2) What evidence do we have?

- a) we did a survey of kids and parents and
- b) 60 families said they need something for
- c) their kids after school

3) Who else do we need to get involved in this project? Community partners?

- a) School administrators
- b) parents and their kids
- c) teachers

4) What skills do I think I will learn from this project (use Targeting Life Skills Model)?

- a) planning/organizing
- b) cooperation
- c) concern for others



## Preparation and Planning Phase (all partners)

1) What are our goals (what do we hope to do)?

- a) to make a place for kids to go after school
- b) to help parents who need a place for their kids
- c) \_\_\_\_\_

2) Who will this project benefit? Why is it important to the community?

- a) elementary kids or others without staff to do
- b) parents because their kids will have a place to go
- c) community because kids won't get in trouble

3) What are some specific ideas for things we can do?

- a) start a movie group
- b) start an after-school program for elementary kids
- c) have kids go to local businesses and help them for a couple of hours after school

4) How will we know if our project is effective/working?

- a) if we get an after school program started
- b) if the number of kids in after school programs goes up
- c) if parents/kids say they are happy with activities

5) How will the community know about our group's project?

- a) School newsletters/website
- b) newspaper/TV
- c) presentations at local meetings - city planners, school board

6) How long will it take to organize and complete this project?

- a) one year to get program started
- b) 6 months to plan
- c) \_\_\_\_\_

7) How much money will it cost? And where will the money come from?

- a) money for adults/youth to run program/supplies
- b) donations from school or businesses
- c) can the city sponsor it?

8) What has to be done to get this project going (Complete an Action Plan)

- a) \_\_\_\_\_
- b) see action plan
- c) \_\_\_\_\_

9) How can we make sure everyone who wants to be is involved (even young kids)?

- a) ask people to make flyers and hang them around town
- b) ask people to help with fundraising (donations)
- c) \_\_\_\_\_

10) How will we monitor our progress?

- a) with video footage and photos
- b) check action plan regularly to make sure we are
- c) meeting deadlines - if not, why not?
- d) look for newspaper articles



# Action Phase – Action Plan

| Task (What)   | Who    | By When (date) | Where | How   | Cost?           |
|---|--------|----------------|-------|---|-----------------|
| Contact ABC Video to see if they will donate equipment for a buffer-school movie club | Sophia | 11/5/15        |       | In-person or telephone (in-person preferred), bring a flier about our project | time for office |
|   |        |                |       |   |                 |
|   |        |                |       |   |                 |
|   |        |                |       |   |                 |



## Reflection Phase (after implementation)

1) What problems did we have?

- a) we didn't advertise enough and <sup>only</sup> a couple kids came
- b) we didn't get equipment ahead of time so it took
- c) we forgot about snacks a while for slow movies

2) What did I learn? How did I feel while we were doing the project?

- a) I was excited to see who would come
- b) it takes a lot of time to organize projects like this
- c) I did something for my community which made me happy

3) What difference did our project make? I know because....

- a) Parents have told me
- b) another school contacted our school to ask how the
- c) \_\_\_\_\_ after school program got started

4) What have I learned about citizenship?

- a) that it's important to help others
- b) that there are many needs and I can help
- c) that I have something to offer my community.



## Demonstration/Celebration Phase

1) How can we show the community what has been accomplished?

- a) have an open house and invite people
- b) write an article for the newspaper
- c) \_\_\_\_\_

2) How can we demonstrate what we have learned?

- a) make a poster about the steps in our project
- b) and present at 4-H demo day
- c) have a slideshow during a school assembly

1) How are we going to celebrate?

- a) invite everyone's family members to a BBQ to talk about
- b) be part of our school's recognition day the project
- c) \_\_\_\_\_